

LALIT KALA AKADEMI
RABINDRA BHAVAN
NEW DELHI

Title

Financial Assistance to Art Organisations Rules 2015

Eligibility

'Art Organisation' includes organisations which are constituted or controlled by Government, associations of artists, voluntary organisations, NGOs, faculties of fine art in universities, art colleges and schools, art galleries, which promote, support and provide a platform to foster excellence in various dimensions of visual art of any type/form.

Scope of works for which financial assistance will be given

For organizing following art promotional programmes, the Lalit Kala Akademi will be giving financial assistance to the art organisations as per the prescribed eligibility criteria form:

1. Camps
2. Workshops
3. Residency programmes
4. Seminars
5. Exhibitions
6. International art and cultural exchanges including solo exhibitions

Quantum of Assistance

The Lalit Kala Akademi may sanction assistance to art organisations up to Rs. 5 lacs for the mentioned art promotional programmes. The amount of Rs. 5 lacs could be enhanced up to Rs. 10 lacs in exceptional cases and in case of international events it could be higher depending on the total budget. However, the sanctioned amount by the Lalit Kala Akademi will not exceed 75% of the total project cost. (90% in case of North east art organisations)

Procedure for application

- i. The Lalit Kala Akademi will award assistance only to those registered organisations that have been active for over three years.
- ii. The organisations will have to submit a copy of their Registration Certificate and Memorandum of Association along with the detailed proposal inclusive of expenditure details of the programme for which they are requesting the Lalit Kala Akademi to release financial assistance.
- iii. The Organisations will have to submit copies of their Annual Reports for the last three years along with their audited statement of accounts.

Mode and conditions for release of financial assistance

- i. The scheme is open throughout the year. There will be no fixed date for receiving the proposals. However the proposal must reach the Akademi 3 months before the scheduled date of the event.
- ii. The financial assistance shall be given based on the appraisal of applications and recommendation by the Expert Advisory Committee and thereafter administrative approval and financial concurrence of competent authorities in the Lalit Kala Akademi.
- iii. The art organisations can evolve their own system of mutual cooperation with the Corporate Sector in organizing the above mentioned art promotional programmes. The Lalit Kala Akademi, in cases where the credentials of the art organisations are well established and the artist invited in the activities are also the artists of recognition and repute can also come forward for co-branding such activities without any financial assistance.
- iv. An organisation in receipt of financial assistance under the scheme shall be open to inspection by an officer of the Lalit Kala Akademi.
- v. The organisations must use the logo of the Lalit Kala Akademi for printing all their publicity material for which they are given financial assistance by the Lalit Kala Akademi. Five copies of the Invitation card, brochure, catalogue, pamphlet, any other literature if published, and media reports should be submitted to the Lalit Kala Akademi. In the case of catalogues or books the quality to be given to the Lalit Kala Akademi may be mutually decided.
- vi. The organisations will have to submit Utilisation Certificate, as per GFR Form 19-A (format enclosed as Annexure-I), duly signed by their Chartered Accountant or Company Secretary within nine months of the end of the financial year in which the assistance was given by the Lalit Kala Akademi.
- vii. The organization seeking financial assistance has to submit an undertaking as per the format given in Annexure-II.
- viii. New proposals from an organisation will be considered only after settlement of previous dues in respect of any programme conducted previously under the Financial Assistance to Art Organisations scheme of the Lalit Kala Akademi.
- ix. Unspent portion of the assistance will be refunded by the organization to the Lalit Kala Akademi.
- x. In the event of violation of any of the terms and conditions of sanction, the organisation will have to refund the entire amount sanctioned, to the Lalit Kala Akademi along with penal interest, as per the government rates. The organisation will also be blacklisted for misuse of funds, fake registration certificate, etc.

- xi. The Lalit Kala Akademi will be free to impose any conditions/restrictions for utilizing the funds, which shall be used only for the purposes for which they are being sanctioned.

Incomplete Applications

Incomplete applications not supported by the required documents will not be considered and summarily rejected.

Special Provision

In case of North East and Tribal art related organisations, any of the above requirement can be relaxed by the Lalit Kala Akademi.

Mode of payment

The payment of the financial assistance will be released through electronic transfer. The organisation will have to submit a blank cancelled cheque to the Akademi for the electronic transfer.

Outcome of the Scheme

The organisations will have to submit photographs, audio-video recordings of the programme for which the Lalit Kala Akademi has given financial assistance to them.

Note 1 The limits of assistance above are indicative and may be revised upward by the Executive Board on the recommendations of the Finance Committee from time to time.

Note 2 The Lalit Kala Akademi shall not give any assistance for creating and maintaining infrastructure. Applications for such assistance, if received from any Art Organisation with recommendations from State and Union Territory Akademis or State Governments or Union Territory administrations or Zonal Cultural Centers will be forwarded to the Ministry of Culture, Government of India, with recommendations of the Lalit Kala Akademi; if in the view of the Lalit Kala Akademi the application has merit and should be recommended.

Eligibility Criteria Form

The willing organizations may send their details as per the following performa to the Lalit Kala Akademi:

Sr. No.	Eligibility Criteria	Details of Art Organization
1	The date of registration of the Art Organisation (Registration Certificates to be enclosed).	
2.	Level of activities taken up by the Art Organisation enclosing a copy of the annual report along with the audited accounts.	
3.	Copy of the Income Tax assessment for at least 2 years out of the preceding 3 years.	
4.	The number and name of the artists in the Executive Committee of the art organisation whether any one of them is National Awardee.	
5.	Whether art organisation maintain website if yes the website address	
6.	The description of activities organized by the art organisation in last three years with supporting documents (a) Camps (b) Workshops (c) Residency Programmes (d) Seminars (e) Exhibition (f) International art and cultural exchanges including Solo Exhibition	
7.	Brief profile of the organization	
8.	Brief of the proposed programme, clearly stating the objectives, target group and expected outcome	
9.	Tentative date and venue of the programme	
10.	UID number of NGO partnership System	

GFR 19 – A
(See Rule 212 (1))
FORM UTILIZATION CERTIFICATE

S.No.	Letter No. and Date	Amount (Rs.)
	Total	

Certified that out of Rs. _____
 _ of Financial Assistance
 sanctioned during the years ___
 __ in favour of _____
 _ under Lalit Kala Akademi letter
 No. given in the margin and Rs. _
 ___ ___ on account of unspent
 balance of the previous year, a
 sum of Rs. _____ has
 been utilized for the purpose of _
 _ _ _ _ _ for which it was
 sanctioned and that the balance
 of Rs. _____
 remaining un utilized at the end of
 the year has been surrendered to
 Lalit Kala Akademi (vide No. ___
 ___ dated _____).

Certified that I have satisfied myself that the conditions on which the financial assistance was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

- 1.
- 2.
- 3.
- 4.
- 5.

Signature _____

Designation _____

Date _____

**(On Stamp paper for Rupees One Hundred only)
UNDERTAKING**

**FINANCIAL ASSISTANCE FROM THE LALIT KALA AKADEMI FOR ART SHOWS, EVENTS, CAMPS,
WORKSHOPS, SEMINARS AND CONFERENCES**

.....
..... (The name of the organisation hereby agrees/agree
to be responsible for:-

1. Proper administering and managing of the funds exclusively for the purpose for which financial assistance is granted by the Lalit Kala Akademi; and
2. To refund the full amount with interest thereon in case of misuse or unauthorized use of funds for purposes other than those indicated in the sanction order of Lalit Kala Akademi; or for withholding or suppressing any information regarding the funds/grants from other official sources in respect of the project for which sanction has been awarded.
3. The organization has not been blacklisted or any disciplinary action initiated against the organization by any Govt. / Semi-Govt. or Autonomous Bodies.
4. In case of any co-sponsorer of the programme the organisation will provide the details of the same, complete details of expenditure of the event along with the utilisation certificate.

Signature
Name
On behalf of

(Name of the organization and seal)
With full address, telephone & PAN
No.

Signature of Witnesses:
1. _____

2. _____
